Community Care Portal: Treatment Agency Dashboard

This guide explains the various tiles on the Community Care Portal's Treatment Agency Dashboard.

01 Your Dashboard

As an AOD treatment provider, you receive treatment referrals from ACSO. As we transition into the use of the new purpose built and secure portal; treatment referrals will be streamlined and sent from ACSO to you using the Portal, where you'll be able to view all referrals in the Dashboard.
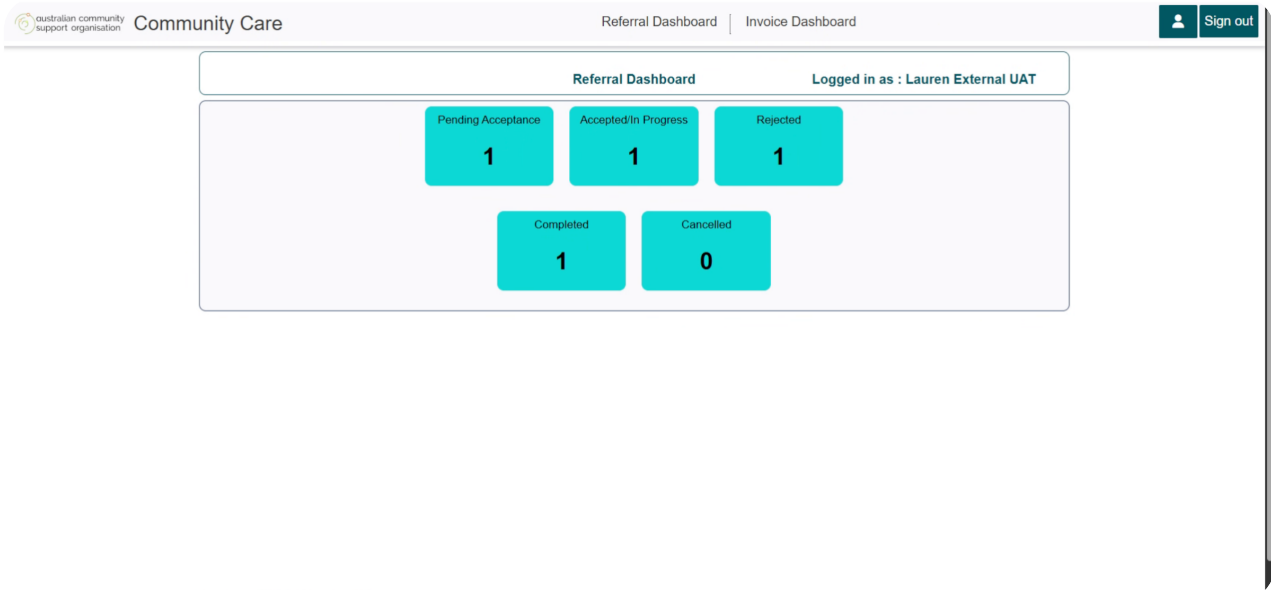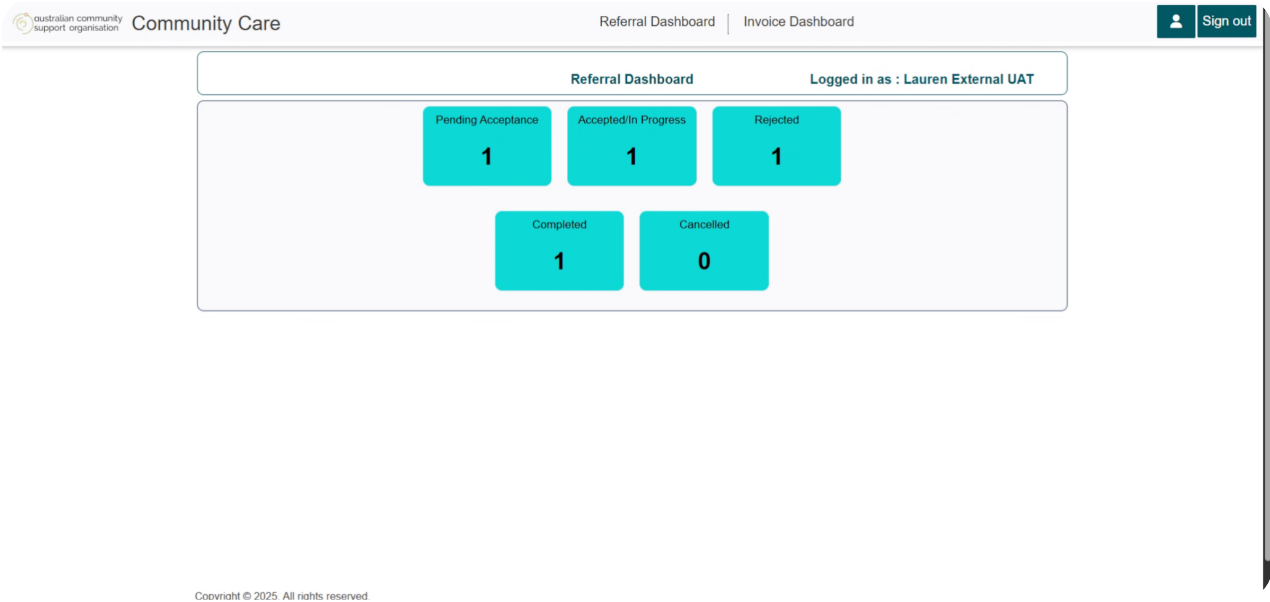

02 Work Orders

Treatment Referrals will be sent you your agency as "Workorders" and will be referred to as such in reference materials, and the Portal. Each Workorder will be allocated it's own record number.

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03 Referral Dashboard Tiles

The tiles visible on the Dashboard will indicate how many Workorders are in each category or status.


04 Monitor Referrals Pending Acceptance

To view all Workorders sent to your agency, which are yet to be accepted and allocated for treatment, navigate to and click on the "Pending Acceptance" tile to open the list.

Community Care Portal:
**Treatment Agency Dashboard**
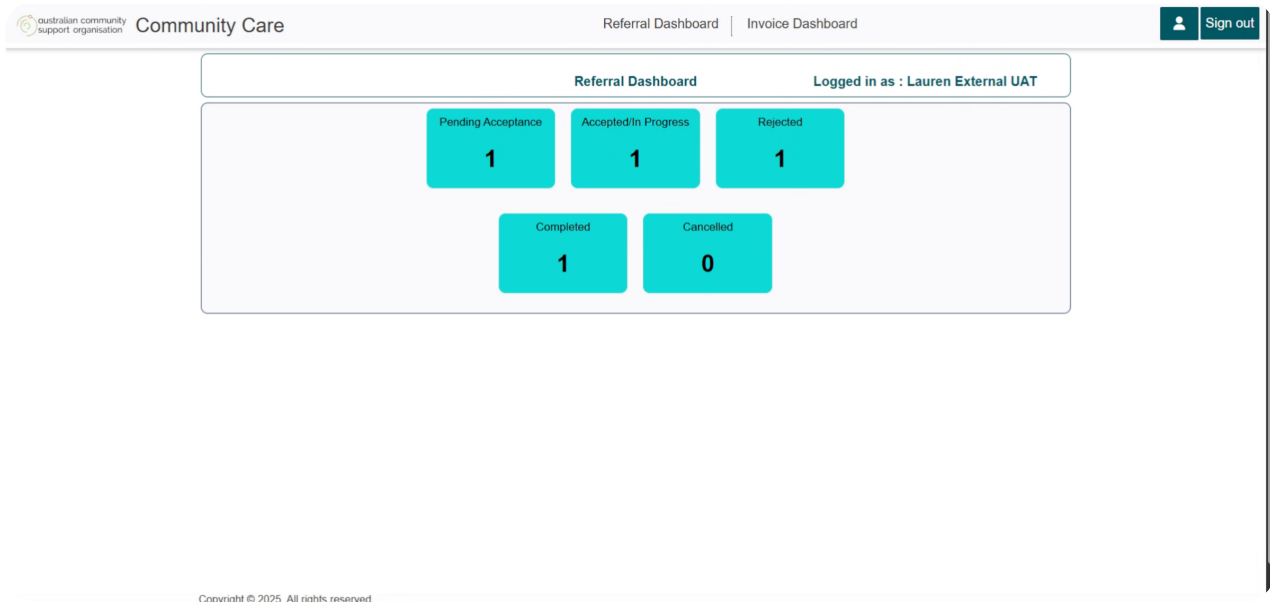
05 Track and Update Accepted Referrals in Progress

To view all Workorders accepted by your agency where treatment is currently in progress, navigate to and click on the "Accepted/In Progress" tile to open the list.
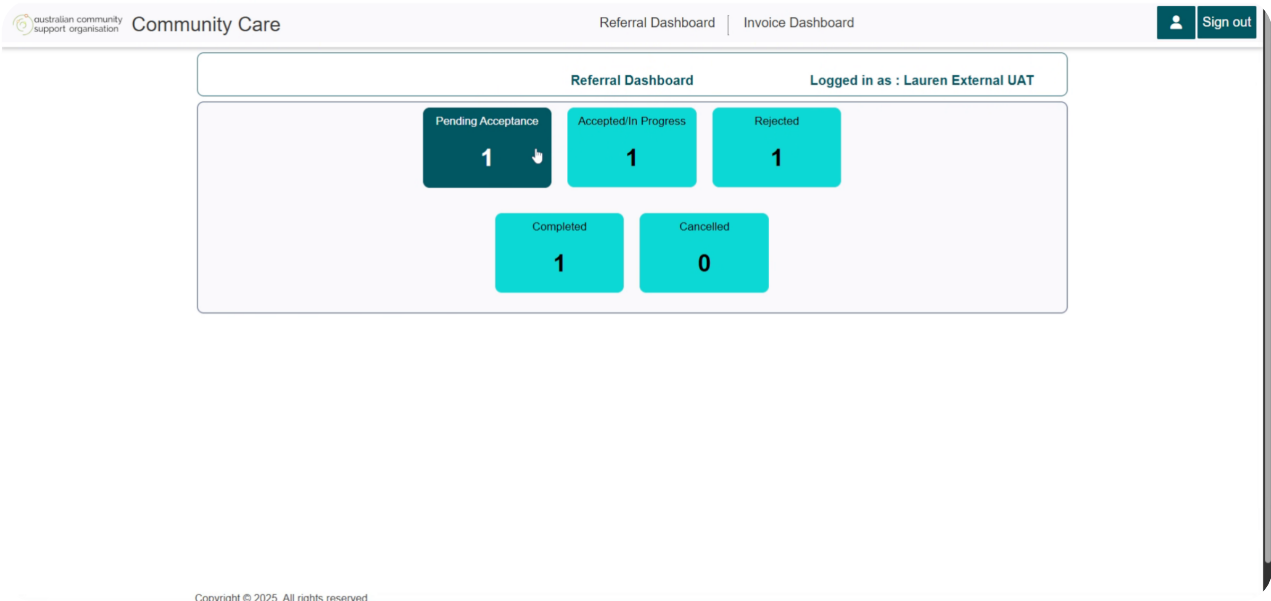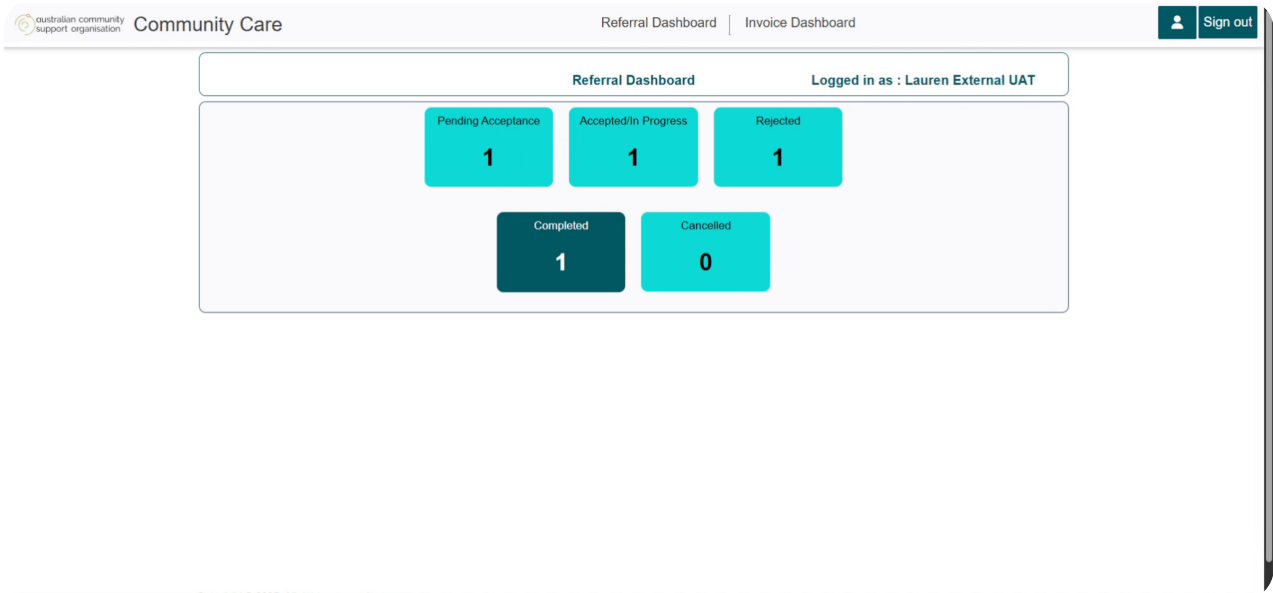

06 Review Rejected Treatment Referrals

To view all Workorders rejected by your agency, navigate to and click on the "Rejected" tile to open the list.

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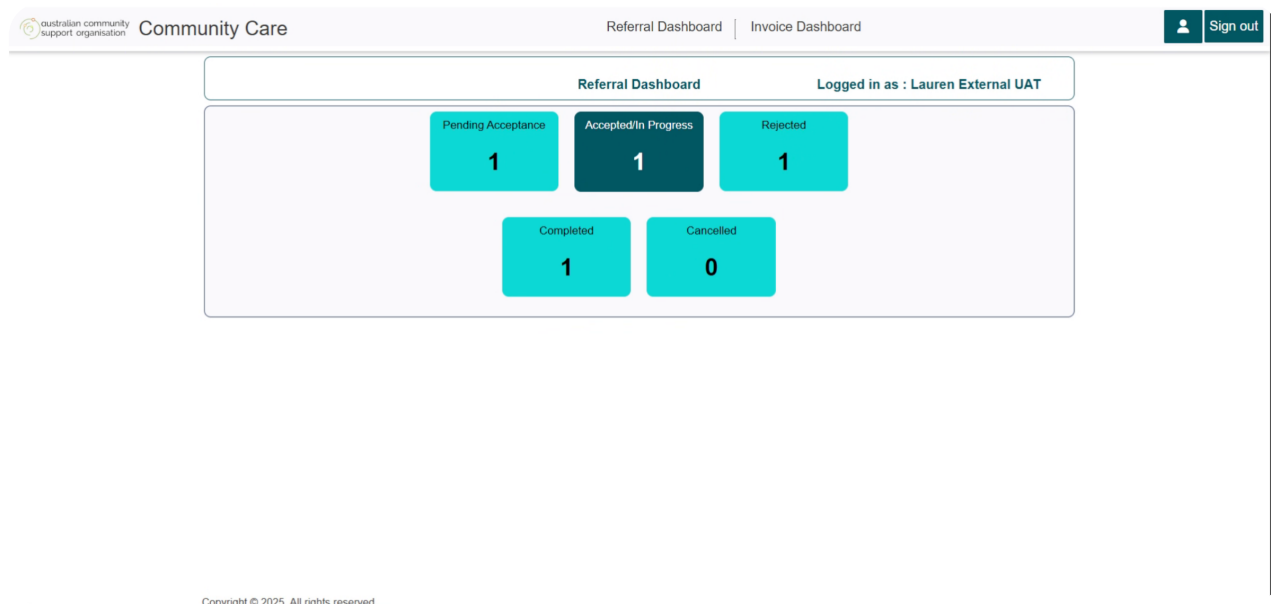
07 Review Completed Treatment Referrals

To view all Workorders where treatment has been completed and concluded by your agency, navigate to and click on the "Completed" tile to open the list.

08 Review Cancelled Treatment Referrals

To view all Workorders where treatment has been cancelled, navigate to and click on the "Can-celled" tile to open the list.