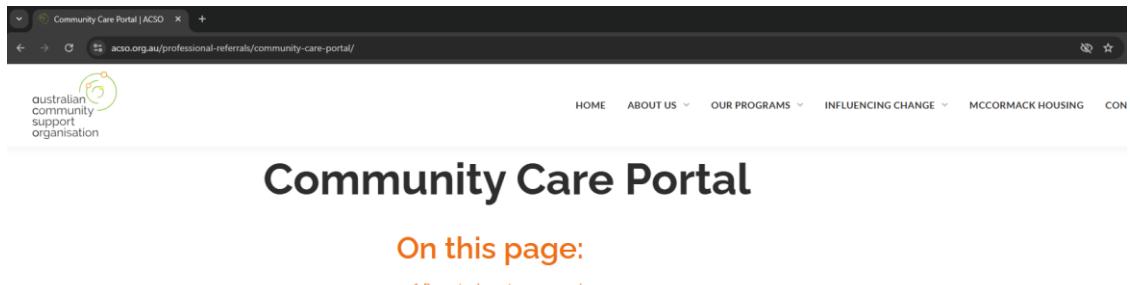


Register for and access the ACSO Community Care Portal for the first time.

1. Go to ACSO Community Care Portal webpage:

<https://www.acso.org.au/professional-referrals/community-care-portal/>



Community Care Portal

On this page:

- 1. Request a change to an open service
- 2. Register for a Portal Demonstration
- 3. Register for Portal access
- 4. Support materials

2. Register for the Portal



Accessing the Portal

The Portal is a web-based application, you can access from your browser.

Before logging into the Portal for the first time, you will need to register for access. This one-time registration ensures that your account is securely linked to your organisation and permissions are correctly set.

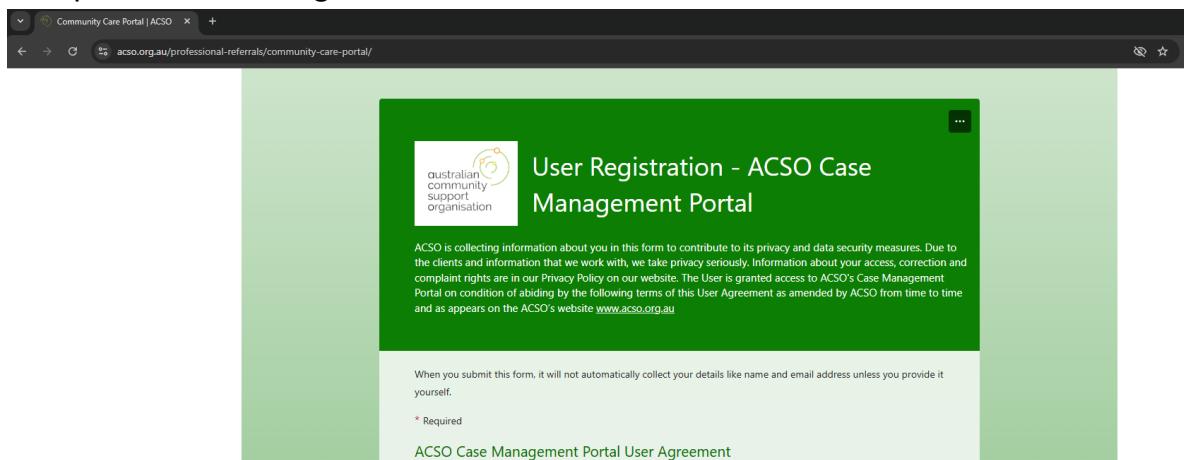
Simply click the **Register** button below to start the process.

From 24 November, after your registration request has been completed by ACSO, you will have access to the Portal by clicking the **Portal** button below. Have questions? Scroll down to find out how you can reach out to us.

[Access the Portal →](#)

[Register for the Portal](#)

3. Complete the User Registration Form & Submit



NOTE: Await confirmation of your registration, before proceeding to the next step.

4. Open the Portal via ACSO Community Care Webpage or via the URL: <https://acso.powerappspartals.com/>



Accessing the Portal

The Portal is a web-based application, you can access from your browser.

Before logging into the Portal for the first time, you will need to register for access. This one-time registration ensures that your account is securely linked to your organisation and permissions are correctly set.

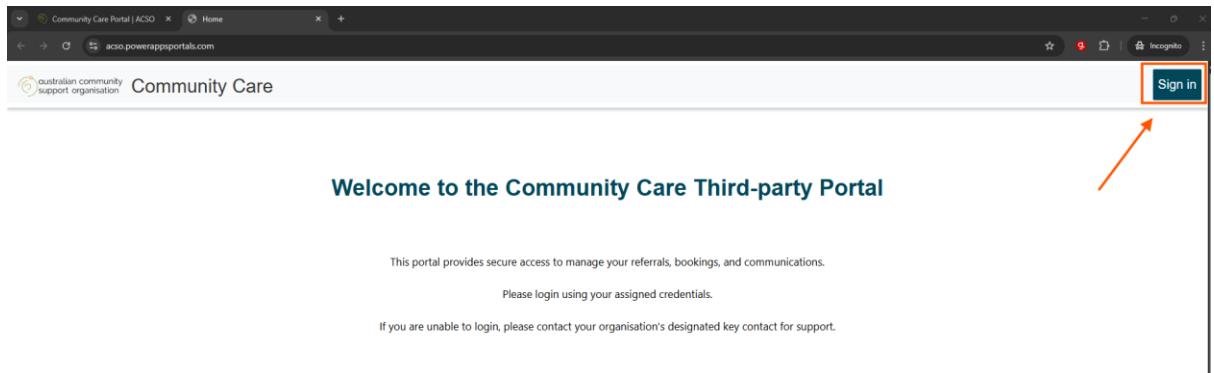
Simply click the **Register** button below to start the process.

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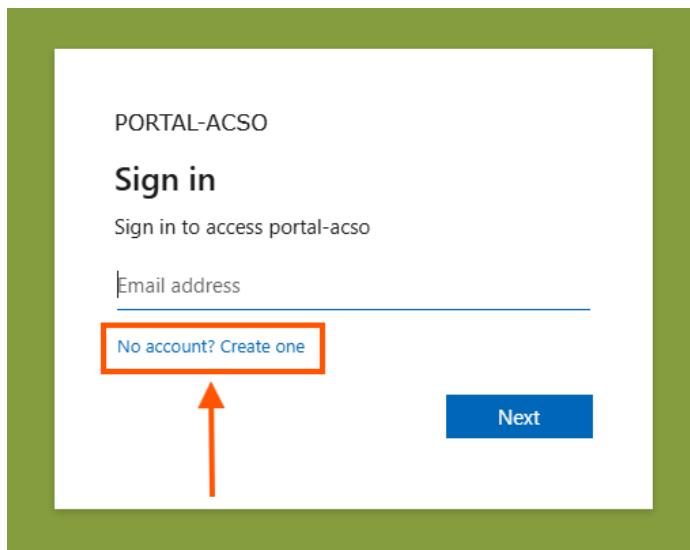


5. Sign In



A screenshot of a web browser showing the "Community Care Third-party Portal". The page title is "Community Care". On the right side, there is a "Sign in" button with a red arrow pointing to it. The main content area has a heading "Welcome to the Community Care Third-party Portal". Below it, a message states: "This portal provides secure access to manage your referrals, bookings, and communications. Please login using your assigned credentials. If you are unable to login, please contact your organisation's designated key contact for support." The URL in the address bar is "acso.powerappspartals.com".

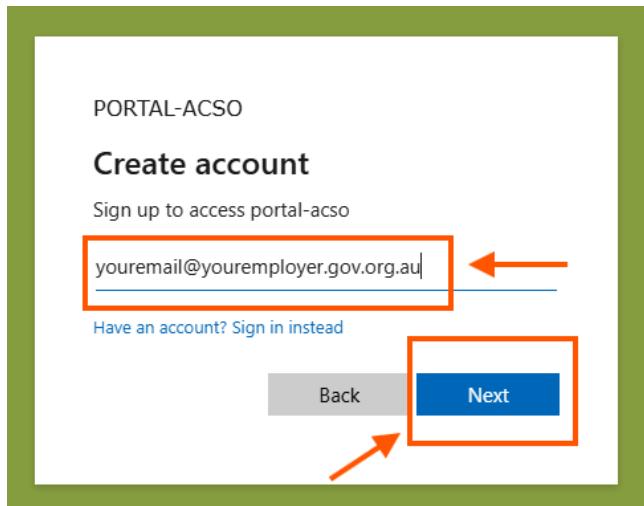
6. Create an Account



A screenshot of a "Sign in" page for "PORTAL-ACSO". The page has a green header and a white content area. The content area contains the "Sign in" heading, a sub-instruction "Sign in to access portal-acso", an "Email address" input field, and a "No account? Create one" link. The "Create one" link is highlighted with a red box and a red arrow pointing to it. A "Next" button is located at the bottom right of the input field. The background of the page is white.



7. Add your email & click 'Next'



8. Check your email for a Verification Code

 portal-acso (via Microsoft)
account-security-noreply@accountprotection.microsoft.com
Date: 09-12-2025 13:11:22

Subject: Your portal-acso account verification code

portal-acso

Account verification code

To access portal-acso's apps and resources, please use the code below for account verification. The code will only work for 30 minutes.

Account verification code:

[REDACTED]

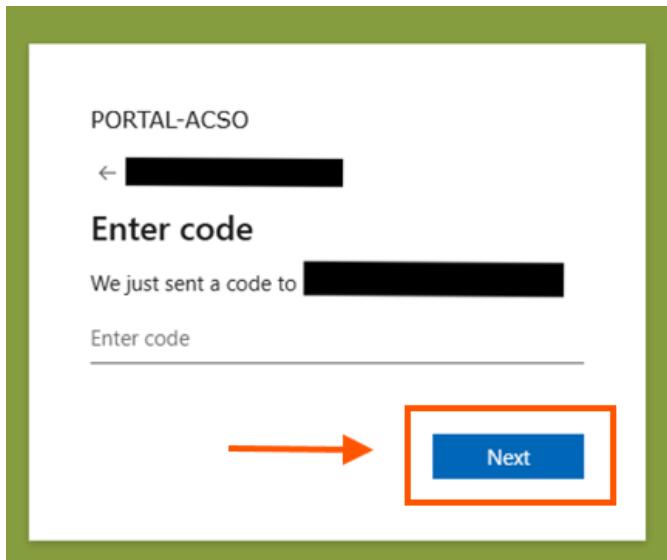
If you didn't request a code, you can ignore this email.

[Privacy Statement](#)

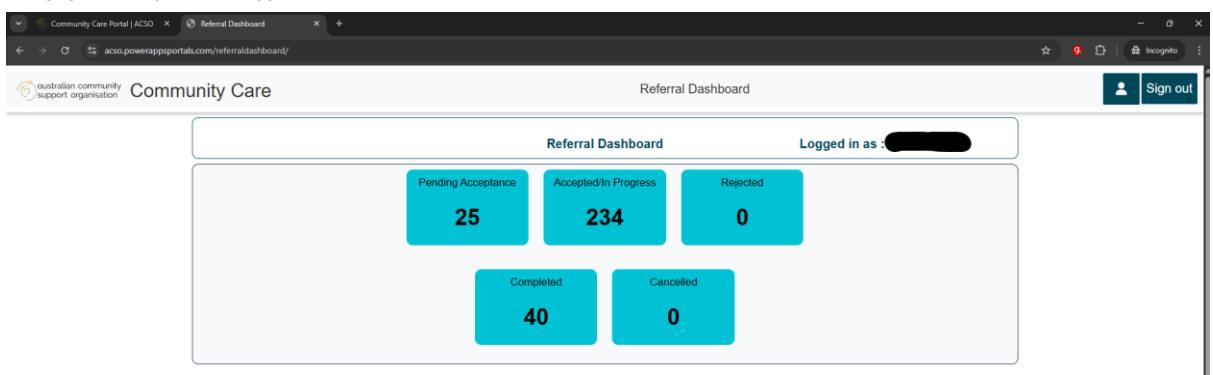
Microsoft Corporation, One Microsoft Way, Redmond, WA 98052



9. Enter your Verification Code & Click 'Next'

A screenshot of a web page titled 'PORTAL-ACSO'. It has a dark green header bar. The main content area is white with a light gray border. At the top, it says 'PORTAL-ACSO' and has a back arrow. Below that is a section titled 'Enter code' with the sub-instruction 'We just sent a code to [REDACTED]'. There is a text input field labeled 'Enter code' with a placeholder. At the bottom right is a blue 'Next' button with a white border, which is highlighted with a red arrow pointing to it.

10. You are in the Portal





NOTE: You only need to complete the **Account Creation** process once.

For all future visits:

1. Open the Portal webpage.
2. Click **Sign In**.
3. Enter your email address.
4. A verification code will be emailed to you.
5. Enter the code, and you'll be signed in!